

ELM CREEK WATERSHED AUTHORITY
Regular Session Meeting

August 1, 2024

Notice is hereby given that a regular meeting of the Board of Directors of the Elm Creek Watershed Authority will be on August 1, 2024, beginning at 7:30 p.m. at the Elm Creek Watershed Authority Office, 19 S. 25th Street, Suite 500, Temple, Texas.

AGENDA

1. Call to Order.
2. Public Comment.
Citizens who desire to address the Board of Directors on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board of Directors.
3. Consideration and possible action to approve the consent agenda:
 - a. Minutes from the previous meetings
 - b. Income/Disbursements
 - c. Budget
4. Discuss, consider and take action, if necessary, to accept the watershed report as presented.
 - a. Site updates
 - b. NRCS programs
 - c. TSSWCB programs
 - d. Easement Recordings
5. Consideration and possible action to approve amendments to easement crossing on Site 26 and Five Wells Solar Center LLC.
6. Discuss, consider and take action to approve the 2025 Budget.
7. Discuss, consider and take action to propose the 2024 Tax Rate.
8. Adjourn.

The Elm Creek Watershed Authority Board of Directors may adjourn into Executive Session regarding any appropriate provision of the Open Meetings Act on any of the above topics.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, LARGE PRINT, or BRAILLE ARE REQUESTED TO CONTACT ELM CREEK WATERSHED AT 254-778-1961 TWO WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Dated this 25th day of July, 2024

Daniel C. Lesikar, Chairman



By: Tricia Mackie

ELM CREEK WATERSHED AUTHORITY
INCOME AND DISBURSEMENTS
August 1, 2024

As of July 31, 2024

INCOME AND DISBURSEMENTS

INCOME		
TAX		PRESENT
BELL COUNTY		1,915.53
FALLS COUNTY		5.47
MCLENNAN COUNTY		76.16
MILAM COUNTY		-
TOTAL TAX INCOME		1,997.16

OTHER INCOME		
TSSWCB	Reimbursement for payment #7	637,212.21
TSSWCB	Reimbursement for Spraying	26,660.53
TSSWCB	Reimbursement for payment #8	197,710.90
TOTAL OTHER INCOME		861,583.64

CHECKING ACCOUNTS		
EXTRACO CHECKING ACCOUNT BALANCE		\$ 162,542.61
FIRST NATL MOODY CHECKING ACCOUNT BALANCE		\$ 13,361.98
MEMBERS CHOICE MM CHECKING BALANCE		\$ 5.06
TOTAL CHECKING ACCOUNT		\$ 175,909.65

INVESTMENTS				
ACCOUNT	MATURITY	AMOUNT	RATE/YIELD	PRESENT
CITIZENS NATL BANK #50	1/3/25	600,000.00	5.100	-
CITIZENS NATL BANK #50	4/7/25	200,000.00	4.500	2,204.07
CLASSIC BANK #5551583	1/8/25	150,000.00	4.770	1,783.85
CLASSIC BANK #5687286	2/23/25	100,000.00	4.680	-
INCOMMONS BANK #7946	7/15/25	250,000.00	5.000	1,078.77
HORIZON BANK #33068	7/5/25	250,000.00	5.250	977.87
CADENCE BANK #937000	6/15/25	250,000.00	4.750	-
CENTRAL NATL #2828686	11/18/24	250,000.00	4.500	-
BUCKHOLTS STATE BAN	1/21/25	250,000.00	5.090	3,116.44
TEXPOOL		2,030,731.60	5.317	7,696.49
TREASURY BILLS	7/9/2024	100,000.00	5.275	820.56
TREASURY BILLS	7/23/2024	260,000.00	5.275	2,133.45
TREASURY BILLS	8/29/2024	150,000.00	5.130	-
TREASURY BILLS	9/17/2024	260,000.00	5.377	-
TREASURY BILLS	9/17/2024	100,000.00	5.377	-
TOTAL		5,200,731.60		19,811.50

OTHER DISBURSEMENTS		
Patricia Mackie	93.80 mileage reimbursement	2,570.43
Seth Byers	399.99 mileage reimbursement	2,915.19
Extraco	payroll tax	1,478.64
Patin Construction	Payment #9	83,000.00
TOTAL OTHER DISBURSEMENTS		89,964.26

6:42 PM

08/01/24

Cash Basis

Elm Creek Watershed Authority

Disbursements

July 12 through August 1, 2024

	<u>Jul 12 - Aug 1, 24</u>
ATT	-162.17
Cynthia T. Schleede	-100.00
DK Small Business Solutions	-36.75
HEB	-8.20
Patin Construction LLC	-194,427.50
Patricia Mackie	-505.76
Relhom Properties LLC	-550.00
Seth Byers	-273.26
United States Postal Service	-8.05
TOTAL	<u><u>-196,071.69</u></u>

Elm Creek Watershed Authority Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Bud...	% of Bu...
Ordinary Income/Expense				
Income				
Income from Taxes	225,659.49	500,000.00	-274,340.51	45.1%
Total Income	225,659.49	500,000.00	-274,340.51	45.1%
Gross Profit	225,659.49	500,000.00	-274,340.51	45.1%
Expense				
Advertising	0.00	1,000.00	-1,000.00	0.0%
Allocation (Collection) Expe...	3,561.11	8,500.00	-4,938.89	41.9%
Communications	1,753.05	3,500.00	-1,746.95	50.1%
Contract	1,012.50	3,000.00	-1,987.50	33.8%
Contract Labor	15,945.33	16,900.00	-954.67	94.4%
Director-Per Diem	8,200.00	10,500.00	-2,300.00	78.1%
Directors-Mileage	159.46			
Down Stream Structure	0.00	10,000.00	-10,000.00	0.0%
Dues and Subscriptions	325.00	325.00	0.00	100.0%
Easements	0.00	100,000.00	-100,000.00	0.0%
Elections	0.00	0.00	0.00	0.0%
Insurance	320.00	12,000.00	-11,680.00	2.7%
Maintenance	60,578.30	200,000.00	-139,421.70	30.3%
Mileage	6,364.37	10,000.00	-3,635.63	63.6%
Miscellaneous	0.00	500.00	-500.00	0.0%
Office Supplies	2,014.10	4,000.00	-1,985.90	50.4%
Payroll Expenses	55,188.03	110,000.00	-54,811.97	50.2%
Professional Fees	30,619.06	50,000.00	-19,380.94	61.2%
Recording Fees	6.00	350.00	-344.00	1.7%
Rent	4,400.00	6,600.00	-2,200.00	66.7%
Tax Increment Zone Payment	68,048.54	68,100.00	-51.46	99.9%
Training	185.00	5,000.00	-4,815.00	3.7%
Travel & Ent	40.22	8,000.00	-7,959.78	0.5%
Utilities	661.89	1,800.00	-1,138.11	36.8%
Website O&M	1,522.43	1,500.00	22.43	101.5%
Total Expense	260,904.39	631,575.00	-370,670.61	41.3%
Net Ordinary Income	-35,244.90	-131,575.00	96,330.10	26.8%
Other Income/Expense				
Other Income				
Interest Income	110,523.18	100,000.00	10,523.18	110.5%
Reimbursed Income	3,108,235.25	4,268,500.00	-1,160,264.75	72.8%
Total Other Income	3,218,758.43	4,368,500.00	-1,149,741.57	73.7%
Other Expense				
Reimbursed Expenses	3,007,141.97	4,500,000.00	-1,492,858.03	66.8%
T-Bill	99,179.44			
Total Other Expense	3,106,321.41	4,500,000.00	-1,393,678.59	69.0%
Net Other Income	112,437.02	-131,500.00	243,937.02	-85.5%
Net Income	77,192.12	-263,075.00	340,267.12	-29.3%

SUGGESTION: ↓ DOWNSTREAM STRUCTURE \$5000.
 ↑ CONTRACT LABOR \$4500.
 ↑ WEBSITE O&M \$500.

Monthly Report:

July

Site 39 – around 64.5% completion, things are progressing properly. Sending out payment number 9.

Site 11 – No communication from developers, I went by site 11 on July 30, there were no signs of a well being drilled or any easement issues. There is potential tracking across the top of the dam from vehicles, I am looking to find the cause with the land owners

Site 26/30 (Solar) – I spoke with Colleen; she is looking for more information and to get me in contact with people that can assist in proper details/locations.

Work for bids – I have sent out work for bids, they are to be submitted by noon Thursday, August 22nd, 2024.

The letter has been sent to Ed Coufal; I have contacted Brian Carroll concerning the next steps. The project has also been sent out for bids, and is marked as pending, given there being a chance for completion between now and bid acceptances.

Easements – I have been completing Inundation of Easements, I received help from a professional, I have had the template approved by the lawyer, and have been working through the site files to prepare these documents. I have a few sites that I believe are ready to go to the courthouse upon signing from the lawyer, and I hope to begin the filing process this month to work out the remaining kinks.

- Spraying was completed in June, and the reimbursement was received July 5, 2024.
- Reimbursement has been received for Site 39.
- I have spoke with Thomas Denman, and we are waiting on crops to come off of site 23 in order to finish repairs.

**ELM CREEK WATERSHED AUTHORITY
OFFICIAL MINUTES**

August 1, 2024

Elm Creek Watershed Authority, Board of Directors, met in regular session on
August 1, 2024, at 19 South 25th Street, Suite 500, Temple, Texas

Directors present: Ray Jungmann, Arvell Jungmann, Bobby Henson, Daniel C. Lesikar, Brian Hoelscher, and John Perryman

Others present: Seth Byers, Tricia Mackie

The meeting was called to order by Daniel C. Lesikar, Chairman, at 7:30 p.m.

Public Comment: None.

Consent Agenda: Minutes: Bobby Henson made a motion to approve the previous meeting minutes as mailed. The motion was second by Ray Jungmann. Motion passed.

Income and Disbursements were read aloud by Tricia Mackie. A motion was made by Bobby Henson to receive, approve and file income and disbursements. Brian Hoelscher second the motion. Motion passed.

Budget: Tricia Mackie suggested decreasing Downstream Structures \$5000, increasing Contract Labor \$4500 and Website O&M \$500. Bobby Henson made a motion to amend the budget as suggested. Ray Jungmann second the motion. Motion passed.

Watershed Report: Site Updates: Site 39-Seth Byers attended the safety/progress meeting at the job site. The drain pipe and new riser are being installed and has some water seepage, the contractor is working on it. Site 11-New landowners are working on RV Park developments with no issues at this time. Site 26-Mr. Byers has asked for more explanation before discussing the crossing agreement.

Mr. Byers is gathering bids for maintenance work for removing the duck blind on Site 13R, removing a tree across the road on Site 34, clearing the riser at Site 28, fence and berm debris clearing on Site 1, sprout treatment on Sites 28, 30 and 31.

ECWA mailed a letter to Ed Coufal to remove the duck blind on Site 13R and ECWA would charge the expense to Mr. Coufal.

Mr. Byers has worked with others to start the process of re-filing the easements.

O&M spraying was completed in June. Thomas Denman is ready to complete the erosion repair on Site 23 once the crops are harvested.

A motion was made by Ray Jungmann to approve the watershed report. Bobby Henson second the motion. Motion passed.


Easement Crossing with Solar Company on Site 26: No action.

2025 Budget: A motion was made by Bobby Henson to adopt the 2025 Budget. John Perryman second the motion. Motion passed.

2024 Tax Rate: Bobby Henson made a motion to propose the 2024 tax rate at 0.0242. Ray Jungmann second the motion. Votes as listed: IN FAVOR: Bobby Henson, Arvell Jungmann, Ray Jungmann, John Perryman; NOT VOTING: Daniel C. Lesikar, Chairman; ABSENT: Mike Maedgen, Jerry Lancaster. Motion passed.

Adjourn: Arvell Jungmann made a motion to adjourn. Brian Hoelscher second the motion. Motion passed. Meeting adjourned at 8:03 p.m.

ATTEST:



Daniel C. Lesikar
Chairman



Director